

SHUTLANGER PARISH COUNCIL													
	Councillors are hereby summoned and members of the public and press invited to the ANNUAL MEETING of the Council to be held on THURSDAY 11th MAY 2017 following the Annual Village meeting which starts at 7.30pm in the Village Hall, Main Road to transact the following business.												
1	To receive nominations and ELECT THE CHAIR of the Parish Council for the year.												
2	Signing of ACCEPTANCE OF OFFICE forms by the Chair.												
3	CHAIRMAN'S ANNOUNCEMENTS												
4	To receive and accept any APOLOGIES for absence.												
5	To receive any DECLARATIONS OF INTEREST on items on the Agenda												
6	To note the MINUTES OF THE 2016 ANNUAL MEETING signed at the July 2016 meeting and to sign the Minutes of the meeting held on 9 th March 2017												
7	To receive nominations and ELECT A VICE CHAIRMAN for the year												
8	To consider, amend and adopt the following POLICIES OF THE COUNCIL A) Standing Orders B) Financial Regulations C) Risk Assessment – D) Complaints procedure E) Terms of Reference for Internal Auditor F) Training Statement of Intent G) Dignity at Work H) Freedom of Information Publication Scheme												
9	To appoint an INTERNAL VERIFIER for the Council's Accounts												
10	To appoint the INTERNAL AUDITOR for the Council's Accounts												
11	To appoint the RESPONSIBLE FINANCIAL OFFICER of the Council												
12	To appoint a representative to the VILLAGE HALL COMMITTEE												
13	To appoint a representative to the PARISH PLAN GROUP												
14	To fix the DATES OF MEETINGS OF THE PARISH COUNCIL for the year being the second Thursday of each alternate month starting in January each year, or as otherwise designated by the Clerk such it be necessary.												
15	To receive any ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE												
16	<p>PLANNING - 16.1 a) To note the following comments submitted since the last meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Application No</th> <th style="width: 50%;">Details</th> <th style="width: 25%;">Comment</th> </tr> </thead> <tbody> <tr> <td>S/2017/0763/FUL</td> <td>Oak framed building to form ancillary dwelling/holiday let to be used in connection with existing residential dwelling at Station House, Blisworth Road, Stoke Bruerne</td> <td>No objections</td> </tr> </tbody> </table> <p>b) To consider the following APPLICATIONS –</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Application No</th> <th style="width: 50%;">Details</th> <th style="width: 25%;">Applicant</th> </tr> </thead> <tbody> <tr> <td>S/2017/PO88/FUL</td> <td>Re-instate driveway at Stoke Park Pavilions</td> <td>Trustees of Stoke Park Settlement</td> </tr> </tbody> </table> <p>16.3 To note REFUSALS received. 16.4 To consider ANY OTHER PLANNING MATTERS – i) To note Appeal decision on 11 Showsley Road</p>	Application No	Details	Comment	S/2017/0763/FUL	Oak framed building to form ancillary dwelling/holiday let to be used in connection with existing residential dwelling at Station House, Blisworth Road, Stoke Bruerne	No objections	Application No	Details	Applicant	S/2017/PO88/FUL	Re-instate driveway at Stoke Park Pavilions	Trustees of Stoke Park Settlement
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17	<p>To consider any REPORTS from i) County Councillor ii) District Councillor iii) Neighbourhood Watch iv) Playing Field – a)) To receive latest update of possible purchase of the field. v) Highways - a) Any issues to report b) Feedback on previously reported issues c) Update on relocation of VAS vi) Lighting - a) Any faulty lights to report b) Update on light on Bakers Lane c) Consideration of upgrading of village lights. vii) Footpaths – a) Definitive Map and the Rights of Way Improvement Plan</p>												

	b) Update on definitive map modification order viii) Other Report – a) Update on Council Pensions compliance b) Consideration of replacement/works to notice boards c) Litter picking – at the request of Cllr Mrs Sidhu					
18	FINANCE – 18.1 To note payment below made in between meetings and to authorise payments as listed:					
	PAYMENTS SINCE LAST MEETING					
	Chq no	Amount	Incl VAT of	Payee	Details	Spending power
	300370	£35.00		Information Commission	Date protection registration	LGA 1972 s111
	TO BE	PAID AT	THIS	MEETING		
	Chq no	Amount	Incl VAT of	Payee	Details	Spending Power
	300371	£502.44) £ 46.90) £549.34		Linda Paice	Salary & expenses Shared expenses	LGA 1972 s 112 LGA 1972 s111
	300372	£145.00		HMRC	Tax	LGA 1972 s 112
	300373	£203.14	9.81	SSE	Electricity	Highways Act
	300374	£387.80		NCALC	Membership and internal audit	LGA 1972 s 143 Accs & Audit Regs
	300375	£188.16	31.36	N J Blackwell	Mowing	Open Spaces Act
	300376	£14.70		Whittlebury Parish Council	Share mileage to website conference	LGA 1972 s111
	300377	£506.40	84.40	Plantscape	Planters	GPOC
	18.2 To note RECEIPTS –HMRC £ 671.35 18.3 To note the Council's Bank Balances at 31 st March 2017 and 30 th April 2017 18.4 To receive and adopt the Receipts and Payments Account to March 2017 18.5 To complete and sign Sections 1 and 2 of the Annual Audit Return for 2016/17 being the Annual Governance Statement and the Accounting Statement 2016/17 18.6 To note the Section 137 limit for 2017/18 18.7 To note possible issues with transparency funding – 2 items 18.8 To receive details of the latest New Home Bonus funding					
19	CORRESPONDENCE – 19.1 Tabled correspondence 19.2 Letter from Milton Malsor PC					
20	To receive any ITEMS FOR THE NEXT MEETING AGENDA					
21	DATE OF NEXT MEETING - Thursday 13 th July 2016 at 8pm in the Village Hall.					

Linda Paice
PARISH CLERK
 9 Bradden Way
 Greens Norton
 Towcester
 Tel:01327 352457

Julia Lindsay
Chairman
 Dove House, Main Street
 Shutlanger
 Towcester
 Tel: 0771573693

4th May 2017

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting.

Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days notice is given to the Parish Clerk of the intention.

Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.

